

7. PLAN MONITORING

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7.1 Neighbourhood Plan Monitoring

7.1.1 Waterbeach Parish Council (WPC) is the qualifying body for the production of the Neighbourhood Plan (NP). Whilst the work on the NP has been undertaken primarily by the NP Working Group which comprises residents and parish councillors, the creation and preparation of the NP has been the responsibility of WPC. Once adopted, however, the implementation of the Neighbourhood Plan will become the responsibility of South Cambridgeshire District Council (SCDC). This is because SCDC have responsibility for development management (the processing of planning applications) in Waterbeach parish.

7.1.2 The WPC will closely monitor new development proposals as they are determined by SCDC. As part of this, WPC will ensure that SCDC are applying the adopted NP planning policies as required by legislation. In addition, it is proposed that WPC also monitors the effectiveness of the NP policies themselves. As part of this WPC will monitor the following:

- i. Are SCDC officers applying the NP policies as they are required by legislation?
- ii. The extent to which NP policies are breached if at all and why?
- iii. Are the NP policies themselves straightforward to apply to development proposals (by both SCDC officers and the applicant)?
- iv. Are planning applicants using the NP policies as intended when they prepare their development proposals?
- v. Do the Waterbeach Parish Councillors find the NP policies easy to apply and understand?
- vi. Are the Waterbeach Parish Councillors using the NP in their decision making and consultation responses on planning applications coming forward in the parish?
- vii. The effectiveness of the NP policies in meeting the overall vision and objectives underpinning the Waterbeach NP

7.1.3 WPC will monitor the above aspects of the NP in the following ways:

| Table 7.1 When and how WPC will monitor the Waterbeach Neighbourhood Plan | | |
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| NP monitoring indicator | When | Method |
| i. Check whether SCDC officers are applying the NP policies as required by legislation | When planning applications in the parish are being considered and decided by SCDC | Check the officers' reports and whether the NP policies are listed as part of the statutory development plan. |
| ii. The extent to which NP policies are breached if at all and why? | When planning applications in the parish are being considered and decided by SCDC | Check for departures from the statutory development plan. These should be listed in the officers' reports |
| iii. Are the NP policies themselves straightforward to apply to development proposals (by both SCDC officers and the applicant)? | Annually. Annual parish council meeting. | Seek feedback from developers and SCDC officers |
| iv. Are planning applicants using the NP policies as intended when they prepare their development proposals? | When WPC look at planning applications or are being consulted at the pre-application stage. | Checking whether the planning application refers to the NP policies in their proposal and checking for compliance. Do developers and applicants use the WNP as a starting point in their proposals and at pre-application stage? |
| v. Do the Waterbeach Parish Councillors find the NP policies easy to apply and understand? | Annually. Annual parish council meeting | Seek feedback from Waterbeach Councillors. |
| vi. Are the Waterbeach Parish Councillors using the NP in their decision making and consultation responses on planning applications coming forward in the parish? | When WPC, for example at planning committee, consider planning applications in the parish. | Are the Waterbeach councillors considering the statutory development plan (the 2018 Local Plan and the WNP 2020) as a starting point when considering planning applications and preparing responses back to SCDC. |
| vii. The effectiveness of the NP policies in meeting the overall vision and objectives underpinning the Waterbeach NP | Annual | Reviewing on an annual basis whether planning proposals and the future shape of the village are in accordance with the NP vision and objectives. |

7.1.4 Monitoring the above will help ensure the NP is implemented (by all users) as intended and assist WPC in understanding the added value provided by the NP and, if and when applicable in the undertaking of a review of the NP.

7.1.5 It is proposed that at each annual parish meeting, a report on the Neighbourhood Plan is prepared detailing its impact on development each year in the parish and providing a report against points i to vii above.